

Teaching regulations
of the Department and Clinic of Nephrology and Transplantation Medicine
Head: Professor Magdalena Krajewska, MD, PhD

1. The Department and Clinic of Nephrology and Transplantation Medicine accomplish scheduled teaching assignments according to the curriculum of individual departments.
2. Depending on the subject, the course of study includes: lectures, classes or seminars.
3. A student's presence in classes and seminars is obligatory.
 - a. Absence in classes must be explained in accordance with the studies regulations in the first class after the absence.
 - b. A student is obliged to receive a credit for a class which he has missed on the day and under conditions agreed with the person conducting classes.
4. In order to participate in classes and receive a credit students must:
 - a. come to classes on time;
 - b. have an appropriate outfit (a white coat, shoes for change);
 - c. have a stethoscope (in case of clinical classes);
 - d. master knowledge required by the person conducting classes;
5. A student is turned out of classes and does not receive a credit if during classes he or she:
 - a. is not prepared, which renders his or her active participation in classes impossible;
 - b. impedes or prevents the work of others;
 - c. does not actively participate in classes;
 - d. does not observe the Health and Safety Regulations.
6. The form and criteria for receiving a credit for classes are specified at the beginning of the course by the person conducting particular classes.
7. The scope of material required to receive a credit for a course includes:
 - a. knowledge passed on in classes, seminars;
 - b. knowledge passed in lectures, which is thematically connected to particular classes;
 - c. knowledge contained in recommended literature.
8. Should a student fail to receive a credit for a class from an assistant lecturer/senior lecturer, he or she is entitled to attempt to get this credit from a teaching lecturer.
9. If a student fails to receive a credit for a class from a teaching lecturer, he or she may try to obtain this credit for a course from the Head of the Department and Clinic.
10. Students can obtain a credit for a class in a particular semester with or without a final mark.
11. Office hours for students: Monday 8.00-14.00, front office of the Department and Clinic of Nephrology and Transplantation Medicine

Teaching responsible persons:

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