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| rok | (symbol jednostki organizacyjnej) | (symbol klasyfikacyjny wg wykazu akt) | (tytuł teczki wg wykazu akt) |

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| L.p. | SPRAWA  (krótka treść) | OD KOGO WPŁYNĘŁA | | DATA | | U W A G I  (sposób załatwienia) |
| Wszczęcia  sprawy | Załatwienia sprawy |
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