Appendix No. 3 to Order No. 17/XVI R/2023

of the Rector of Wroclaw Medical University of 6 February 2023

Appendix No. 2 to the "Accommodation rules [...] and the rules regarding the payment and setting of fees for accommodation in the student dormitories of Wroclaw Medical University" (Appendix No. 15 to Order No. 111 / XV R / 2019 of the Rector of Wroclaw Medical University of 31 July 2019).

(application no., date of receipt)

# **Application to the Student Affairs Office of Wroclaw Medical University for a place in a single or double room in the student dormitory (name) ....................... for the academic year 20.... /20**

Wrocław,

(first name and surname)

(name of student dormitory)

(name of university, year of study, faculty, field of study, if applicable)

(permanent residence address, phone number, email*)*

I request a place in the student dormitory:

|  |  |
| --- | --- |
| Mark your choice with x | Room type  |
|  | Single room  |
|  | Double room |

Indicate the room number in the student dormitory:

|  |  |
| --- | --- |
| Mark your choice with x | Persons to be accommodated in the room  |
|  | Student / doctoral student actively working in student organisations |
|  | Married couple |
|  | Student or doctoral student with child |
|  | Sibling students |
|  | Student or doctoral student with special needs (persons with disabilities) |
|  | Student or doctoral student with special needs (persons with disabilities) together with assistant |

Special needs relating to the student dormitory, arising i.a. from a medical condition, including disability (if applicable):

Justification:

Enclosed documents (if applicable):

**I hereby declare that:**

The average net monthly income per person in my family for the previous year is: PLN (indicate in words: PLN ).

The address of my permanent residence is located within from the University.

**CONSENTS AND STATEMENTS:**

1. I hereby agree to the processing of my personal data by the Controller – Wroclaw Medical University, including health data, for the purposes of the proceedings for accommodation in the student dormitories of Wroclaw Medical University.
2. I hereby agree to the processing of my personal data by the Controller – Wroclaw Medical University, for the purposes of presenting the scope of services provided by the Controller (own services marketing), including the use of telecommunications terminal equipment and sending information via email and to the phone number provided by me.
3. I hereby declare that I have read the information clause for persons applying for accommodation in the student dormitory of Wroclaw Medical University regarding the protection and processing of my personal data.

(signature of the applicant)

**Decision of the Commission:**

Wrocław,

(stamp and signature of the Chairman of the Commission for Assigning Places in Dormitories)

**Information clause for applicants for a place in the student dormitory of Wroclaw Medical University**

Pursuant to Art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR), we would like to inform you that:

1. The Controller of your data is Wroclaw Medical University with its registered office at Wybrzeże Pasteura 1, 50-367 Wrocław, hereinafter referred to as the "Controller", represented by the Rector.
2. The Controller has appointed a Data Protection Officer whom you can contact at the following email address: iod@umed.wroc.pl in relation to all issues associated with the processing of personal data.
3. Your personal data will be processed for the following purposes:
	1. accommodation in the student dormitory of the Controller (including the provision of material assistance associated with it – if applicable),
	2. implementation of informative, archiving, statistical and reporting obligations of the Controller, as provided for in generally applicable law and internal acts of the Controller,
	3. marketing of services provided by the Controller – if applicable,
	4. ensuring safety of persons and property by means of video surveillance in the student dormitories.
4. The legal basis for the processing of your personal data is:
	1. Art. 6 sec. 1 letter of the GDPR, i.e. your consent,
	2. Art. 6 sec. 1 letter (c) of the GDPR, i.e. the provisions of the Law on Higher Education and other provisions applicable to the Controller.
5. Personal data shall only be processed insofar as such processing is necessary to achieve the objectives referred to in item 3, including those resulting from the documents and letters submitted by you.
6. The Controller may entrust another entity, by means of a contract concluded in writing, with the processing of your personal data on behalf of the Controller.
7. The Controller does not make your personal data available to any recipients, except for cases where such obligation results from generally applicable law.
8. The Controller will store your personal data until the end of the proceedings for accommodation in the student dormitories and/or for the period of residence in the student dormitory, and then for the period required by the provisions regarding reporting, archiving, financial statements and tax regulations.
9. You are entitled to withdraw your consent to the processing of personal data at any time. The withdrawal of the consent shall be without prejudice to the lawfulness of processing of your personal data prior to such withdrawal.
10. You have the right to access your personal data, rectify and delete such data and limit its processing as well as object to the processing.
11. You have the right to lodge a complaint with a supervisory authority – the President of the Personal Data Protection Office
– if it is suspected that the processing of personal data by the Controller infringes the provisions of law;
12. The provision of your personal data is voluntary; however, failure to provide such data will prevent the conduct of proceedings for accommodation in the student dormitories.
13. The Controller does not use automated decision-making including the "profiling" of data referred to
in Art. 4 point 4) of the GDPR, which is a form of automated processing of personal data consisting
 in using personal data to evaluate certain personal aspects of a natural person.