**STUDY REGULATIONS OF DIDACTIC CLASSES OF THE DIVISION OF PHYSIOLOGY**

**FOR THE FACULTY OF DENTISTRY IN THE ACADEMIC YEAR 2023/2024**

**1. Participation in didactic classes.**

a) The participation of the student in didactic classes (classes and lectures) is mandatory.

b) In the case of absence, the student is obliged to communicate the reason and the expected duration of the absence immediately by sending an e-mail to the person conducting the classes in which they were absent, from the address in the student.umw.edu.pl domain.

c) absence from classes requires providing a justification in paper form or in an electronic version via e-mail from the address in the student.umw.edu.pl domain.

d) Immediately after the end of the student's absence, the original of the document which is the basis for the justification, must be delivered to the course lecturer.

**2. Making up classes**

a) The form and at the time of making up missed classes is agreed with the person conducting the classes, which shall be done as soon as the reason for the absence has ceased.

b) A student can make up missed classes by taking a test that covers the theoretical and practical part of a missed class or lecture content.
The grade obtained for this test (including unsatisfactory grade) is included in the average grade for the semester, and the test cannot be retaken.

**3.** Students have access to the **cloud of the Department of Physiology**, which contains the scope of material for classes, descriptions of practical tests performed during classes and synopsis of lectures.

**4. There are two partial tests during each semester.**

One is written and the other oral.

The partial test covers the scope of material for classes and lectures.

Receiving credit for partial tests

a)The student has the right to retake a test once after agreeing on the date with the person conducting the classes.

b) In the event of failing the test referred to in (a), the student has the right to take a test covering the entire material included in the course curriculum in a given term, provided that they take all the remaining tests. The date of the test should be agreed on no later than two working days prior to the planned date of the test or examination in this course.

c) In the event of failing the test referred to in (b) on the course ending with an examination, the student is not allowed to take the examination on the first date, and an unsatisfactory grade from the first exam is entered into the electronic protocol.

d) A student who did not pass a test referred to in (c), in the case of a course ending with an examination, has the right to retake the test, however, not later than before the beginning of the re-take session. After passing the test allowing to resit the examination, the student may sit the re-take examination on its first date. If the student fails the test, they cannot receive credit for the course.

**5. Conditions required for receiving credit for classes:**

a) Attendance at all classes and lectures.

b) Obtaining at least a satisfactory grade for each partial test.

c) Obtaining credit for practical skills.

d) Obtaining at least a satisfactory grade for each semester calculated from the average of all grades in given semester.

**6. The final exam** is written – open questions.

**7.** All teaching materials made available to students are subject to copyright and are made available only for use by UMW students. They are prohibited from copying and distributing.

Other rules regarding credit and examinations are included in the REGULATIONS OF STUDIES OF WROCLAW MEDICAL UNIVERSITY IN FORCE FROM THE ACADEMIC YEAR 2023/2024