## Regulations of the Department of Otolaryngology, Head and Neck Surgery

1. The schedule of exercises is established by the Year Supervisor. Exercises take place in:

1) Department and Clinic of Otolaryngology, Head and Neck Surgery, located at the University Clinical Hospital

in Wrocław, at ul. Borowska 213,

2) and the Simulation Center located at ul. Tytusa Chałubińskiego 7 and 7a

2. Pursuant to the study regulations, students' attendance at classes is obligatory and checked.

3. A student who has missed classes should submit an excuse to the person conducting the classes and make them up, after prior arrangement of the date, immediately after the reason for the absence ceases.

4. The student may attempt to pass the course only after making up for the absence.

5. The student is obliged to systematically prepare for exercises both in the field of the so-called seminar topics as well as topics covered by self-education.

6. The condition for obtaining credit for the course is confirmed participation in classes and obtaining a positive grade in all three components.

7. If the student fails to obtain a pass on the first date, the student may take it twice more, of which the last pass may be a pass before a commission.

8. The average grade for the components of a given semester constitutes the final semester grade.

9. A student repeating a course cannot apply for the transfer of component grades or semester grades from the semester ending with an exam.

10. The exam in the subject takes place in the summer examination session and is in the form of a test.

11. The resit exam takes place in the summer resit session and is oral.