

## **Course Regulations**

### **Applicable in the Department of Family Medicine**

1. All classes must be attended according to the schedule, and students are required to participate in the group to which they are assigned.
2. Any changes in class schedules must be approved by the teaching assistant, and students are obliged to join the first class with the new group to be added to the list.
3. Only students enrolled in the specified semester are allowed to attend classes.
4. The course consist of lectures, seminars, and classes, conducted in English.
5. Attendance at lectures, seminars, and classes is mandatory.
6. If classes are canceled due to reasons beyond the students' control, they can be rescheduled upon request.
7. Classes not held due to holidays or days off from work do not require making up, but students are obliged to master the material that was to be studied.
8. Absences must be justified with a medical certificate or other proof of absence due to significant life events.
9. Students are required to be prepared for each class according to the provided syllabus. Teachers have the right to check students' preparation levels.
10. Topics for lectures and exercises, as well as materials for assessment, are communicated and displayed on the department's notice boards.

11. Semester credits and entries in the student's indexes are based on attendance and oral statements at the end of classes and test results.
12. The course passing criteria are aligned with the grading criteria.
13. Students must follow safety regulations during classes.
14. Cleanliness and silence must be maintained in the department and during practical classes. Smoking and the use of mobile phones are prohibited.
15. The academic year's organization is determined by the Rector's regulation, which sets the terms for teaching, exams, and breaks.

The Regulations are valid from October 2, 2023, and were developed by Dr. Dagmara Pokorna-Kałowak and Prof. Maria Bujnowska-Fedak.