

Attendance at all classes is mandatory. Any absence must be excused and made up. The student should submit the excuse to the teacher at the first class after the absence. If a student is late for classes by more than 15 minutes, it is treated as an absence and will result in failing the classes on a given day.

An absence can be made up as follows:

- a. -During the make-up week - by appointment with the assistant in charge of the class. The possibility to make up classes in the retreat week exists only if you miss less than 30% of the class.
- b. At a class, in the same or another week, with another student group, discussing the same topic

In cases of individual make-up, it is not required to agree in advance on the date of make-up of the class with the teaching assistant.

Classes are held according to the established schedule for each student group.

Students are required to come to the classes prepared with all the material previously covered and the issues provided for in the classes plan for the current class. The class plan includes the scope of theoretical material and a set of disease units, knowledge of which is mandatory to pass the class.

A list of textbooks recommended, as core and supplementary textbooks, can be found on the Department's website. In addition to the listed items, we also recommend textbooks in pediatrics, internal diseases, gynecology, oncology and other branches of medicine.

Any changes in the composition of the groups (including those approved by the Fourth Year Supervisor) are possible only after their prior notification and agreement with Dr. Ryszard Slezak, Assistant Teaching Professor of the Department of Genetics.

Information on the location of the classes, including the division into subgroups, will be provided at the first class.

Lectures on clinical genetics will be held online on the Teams platform on Tuesdays from 09-04 to 11-06-24 at 5:00 to 6:30 p.m. and on Wednesdays from 28-02-2024 to 15-05-2024 at 5:00 to 6:30 p.m. Lectures are mandatory. The lecture material is required to pass the final exam in clinical genetics.

Conditions for passing the classes are available on the website of the Department of Genetics.

The basis for passing the classes, in addition to attendance at the classes, is obtaining a positive evaluation by the assistant conducting the classes. Credit for the classes can be obtained by actively participating in the class and preparing at least two clinical and one diagnostic presentations to be presented during the class, and obtaining an average grade of min. 3.0 (satisfactory). Detailed rules will be presented at the first class.

Those who fail to obtain a passing grade in the class have the right to pass a colloquium once on all the material covered in the program of this course. Failure to pass this colloquium will result in the student receiving a failing grade on the first exam date!

A student who has not been admitted to the first exam date has the right to take a colloquium that allows him/her to take the exam on a resit date, but no later than before the start of the resit session. The date for this pass is determined by the head of the unit in consultation with the student. Such a request should be submitted to the Department Secretariat.

The student has the right to inspect any of his/her graded written work for a period of two weeks from the date of announcement of the results (at a later date only by agreement with the class instructor).

The deadline for obtaining course credit and admission to the examination session is June 21, 2024.

The exam in clinical genetics covers class and lecture material and will be a test exam with 100 questions. In the event of a negative result of the exam, the student is entitled to a make-up exam in the make-up session. Absence of the student from the exam or make-up exam, for any reason other than illness confirmed by a medical certificate, is equivalent to not taking the exam or make-up exam. Failure to take an exam or make-up exam without an excuse is tantamount to forfeiting the given exam or make-up exam date. In the case of providing answers non-self-administered during the exam, disrupting the course of the exam, violating the prohibition on the use of supplementary materials and the prohibition on the possession of devices used to transmit and receive information or opening the test booklets before the examination committee allows it, or making changes to the answer sheet after the end of the exam has been announced, the student is excluded from participating in the exam or resit exam, which is equivalent to receiving a failing grade. Students who took the exam in the form of a test may submit in writing (on the second page of the answer sheet) any comments on the questions immediately after the exam before leaving the examination room.

After this time, comments on questions will not be considered. The Department will announce the results of the exam to the students no later than 3 working days after the exam. The results will be published in the Teams application and/or the Department's website, as well as in the information display case at the Department (1 Marcinkowskiego St.) The deadline for the student to inspect his/her own exam paper is announced together with the exam results. Inspection of one's own examination paper takes place only during the hours provided by the Department. Any comments on the evaluation may be made in writing during the hours of inspection of the examination paper. The exam report is made immediately after the expiration of the time for viewing the exam papers. After this time, any comments on the exam are not accepted, and the results are considered final and unmodifiable.

Any questions related to didactics can be directed to the assistant professor of teaching and the class instructors - in person, by phone or by e-mail (vide information on the Department's website or using the Teams application).

Consultation hours for students are listed in the information showcase of the Department of Genetics