

Regulations of didactic activities

Division of Population Studies and Prevention of Noncommunicable Diseases for Students of the Faculty of Medicine in the academic year 2023/2024

1. **The timetable** for the public health course for fifth-year students of the Faculty of Medicine is determined by the **Year Tutor**.
2. **The timetable for optional subjects** is determined by a teacher responsible for the subject.
3. **The enrollment for optional subjects** is possible only through the **Virtual University**.
4. Only students with **curricular differences** or **conditional enrollment** are exempt from aforementioned rule (#3) upon presentation of the Dean's written decision.
5. Students are required to systematically prepare for seminars, according to the topics specified in the course syllabus.
6. **In order for students of the 5th year of the Faculty of Medicine to receive credit in the course of public health, it is necessary to obtain a minimum of 60% of the points (satisfactory grade) from a credit test based on questions from the CEM-LEK database. When passing, the following grading scale applies: very good-5.0; above good-4.5; good-4.0; fairly good-3.5; satisfactory-3.0; unsatisfactory-2.0 - according to the course syllabus.**
7. Admission to the credit test is based on: attendance at 100% of classes, completion of assigned tasks and active participation in discussions.
8. Detailed conditions for obtaining credit for optional subjects are specified in the syllabuses of optional subjects. Getting a credit in each subject will be possible after making up all missed seminars. Any absence must be made up, including absences due to Rector's days and Dean's hours.
9. Making up absences from seminars of Public Health is possible only during class hours with other groups by prior arrangement with the teaching assistant professor (dr Katarzyna Poltyn-Zaradna).
10. **Conditions for making up absences from seminars in optional subjects** are determined by the persons responsible for the subject indicated in the syllabus.
11. **Transfer students** may apply to the Head of the Department of Population Health (Dr. Katarzyna Zatonska, Prof. UMW) for **recognition of credit** for a public health course obtained at another university. On the basis of
 - written application with a request for recognition of credit in a course, submitted before the start of classes,

- the application must be accompanied by a detailed course syllabus and a confirmation of obtaining a satisfactory grade at another university.

Each time, the Head of the Department, after a detailed comparison of educational programs (syllabuses), makes an **individual decision** to recognize credit for a course from another university **in full** (without taking a credit test) or **in part** (exempting the student from the obligation to attend certain seminars) or to refuse to recognize the credit due to lack of merit for it.

12. Students who are repeating a year may apply for transferring credit for a public health course obtained in the previous year, provided that they have obtained a satisfactory test grade of ≥ 4.0 .

13. It is unacceptable for students of lower years of study to make up seminars of Public Health in advance.

14. In case of doubt or in case of unforeseen individual circumstances, please report to the Assistant Teaching Professor (Dr. Katarzyna Połtyn-Zaradna). Disputable issues will be decided by the Head of the Department of Population Health (Dr. Katarzyna Zatońska, Prof. UMW).