



UNIwersYTET MEDYCZNY
IM. PIASTÓW ŚLĄSKICH WE WROCLAWIU

**REGULATIONS FOR CONDUCTING AND ASSESSING CLASSES
AT THE DEPARTMENT AND CLINIC OF DIABETOLOGY AND INTERNAL MEDICINE
IN THE ACADEMIC YEAR 2023/2024**

1. Classes at the Department of Diabetology and Internal Medicine are conducted as follows:
 - a. For first-year students of the pharmaceutical faculty - dietetics takes place in the summer semester 2023/2024 and includes: 150 hours of practical patient-oriented classes.
 - b. For third-year students of the medical-dental faculty, together in the winter and summer semesters of 2023/2024, it includes a total of 180 hours of clinical exercises and 28 hours of lectures.
 - c. For fourth-year students of the medical-dental faculty, together in the winter and summer semesters of 2023/2024, it includes a total of 90 hours of clinical exercises and 6 hours of lectures.
 - d. For sixth-year medical students, together in the winter and summer semesters of 2023/2024, it includes a total of 512 hours of clinical exercises and 16 hours of seminars.
 - e. For sixth-year medical students - English Division, it takes place in the winter and summer semesters of 2023/2024 and includes a total of 116 hours of clinical exercises and 3 hours of seminars.
2. Students are obliged to acquire knowledge and practical skills preparing them for future professional work.
3. Among the student's responsibilities are adhering to the subject regulations, obtaining credits on time, and passing exams.
4. During the initial classes, students familiarize themselves with the Regulations of classes and the Syllabus of the subject, which contains the subject program, learning outcomes, topics of classes, and a list of recommended literature. Students are also required to acquaint themselves with the Occupational Health and Safety rules applicable at the Clinic. Confirmation of having reviewed the above document is made by the student's handwritten signature.
5. Students are obligated to use (and regularly check) the university's email server (@student.umw.edu.pl) and check the university cloud (possible posting and sharing of didactic materials).
6. Attendance at all classes is mandatory.
7. All absences must be compensated for (except for situations specified in the University Regulations). A written justification for an absence should be presented to the assistant leading the class during the first class after the period of absence. Excused classes can be compensated for with the consent of both the assistant leading the class and the person with whom the classes are to be compensated. The clinical group together with the compensating

person cannot exceed 8 people. A student has the right to compensate for one exercise per semester (excluding rector's days and dean's hours).

8. Compensating for exercises involves actively participating in clinical exercises held at a different time. Compensated classes may not be credited if the student refuses to answer or demonstrates a lack of preparation.
9. Changes in the class schedule are possible upon the request of all students in the group or the instructor. Rescheduled classes must not conflict with any other classes at the university (both in-person and online).
10. Students are obligated to actively participate in classes.
11. Students are obligated to prepare for each clinical class based on the material covered so far (including seminars and lectures) and the material assigned for the current class according to the Syllabus. Proficiency in the material during classes may be assessed by the instructor in a manner determined by them.
12. For seminar classes, students are required to prepare the current topic outlined in the Syllabus.
13. Clinical exercises in each semester conclude with an assessment of practical skills as outlined in the Subject Syllabus, along with an oral/test assessment of theoretical knowledge conducted by the assistant leading the class.
14. In the case of failing an assessment, the form and timing of a retake are decided by the instructor of the clinical exercises. A student can retake both the practical and theoretical assessments only once.
15. In special cases, the method of assessment is determined by the teaching assistant professor.
16. The conditions for taking the exam are:
 - a. Passing exercises according to the Regulations of Studies at the Wrocław Medical University in the academic year 2023/2024.
 - b. Obtaining passing grades in test assessments.
 - c. Obtaining passing grades in practical skills assessments.
17. Students using mobile phones and any electronic devices during assessments will face consequences specified in the University Medical School's Studies Regulations (§33 point 3).
18. If a student does not pass the classes, they will not be allowed to take the first exam session (if the subject concludes with an exam). A student has the right to take a retake assessment allowing them to proceed to the retake exam, but not later than before the start of the retake session. After passing the retake assessment allowing them to take the exam, the student can participate in the first retake exam session. If the retake assessment is not passed, the student does not obtain a passing grade for the subject.
19. Information regarding class organization, consultation hours, and regulations are available on the website of the Department of Diabetology and Internal Medicine.
20. Matters not covered in this subject regulation are governed by the Regulations of Studies or other legal provisions.
21. These regulations are effective from October 1, 2023.

Head of the Department and Clinic
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