

Safety regulations

of the Department and Clinic of Nephrology and Transplantation Medicine

General provisions.

1. In the first class an assistant lecturer/ senior lecturer conducts a training on health and safety at work.
2. During classes the person responsible for the safety of students is the senior lecturer/ assistant lecturer who conducts classes with a particular group.
3. Before beginning classes an assistant lecturer/senior lecturer is obliged to make sure the place where he or she intends to hold classes is safe.
4. If the room intended for holding classes fails to conform to health and safety standards, classes cannot be conducted.
5. Faulty appliances must be carefully marked.
6. Should there occur any threat to the health and life of students, classes must be immediately stopped and students must be taken to a secure place by an assistant lecturer.
7. The regulations characteristic of an individual laboratory must be strictly observed in every room.
8. Students are obliged to change into protective clothing prior to the beginning of classes.
9. It is forbidden to smoke cigarettes, drink alcohol and take narcotic substances on the premises of the Nephrology and Transplantation Medicine Department and Clinic.

Measures in case of an accident.

1. If there appears any threat to life and health, classes must be stopped, the injured must be given immediate help, others need to be warned, the person conducting classes must be notified of the danger and everybody must leave the dangerous area.
2. The Head of the Clinic, the Director of the University Teaching Hospital and the Health and Safety Inspector are notified of each accident.
3. The Public Prosecutor's Office and the police should be immediately notified of fatal or group accidents.
4. It is necessary to secure the place of accident until relevant services arrive.
5. Each incident should be recorded by the person conducting classes in form of a note, while each accident requires drawing up an accident report in two counterparts.

Principles of using teaching rooms safely.

1. Before beginning classes an assistant lecturer/senior lecturer is obliged to check the technical condition of the appliances located in the rooms.
2. In the event of discovering any faults which pose a threat to safety, classes in a particular room cannot be conducted.
3. All the noticed damages and faults must be reported to the Head of the Clinic and the Hospital Administration.
4. When classes are finished it is necessary turn off all the appliances and tidy up the teaching room.