

Rules and Regulations for students attending classes in the Clinic and Department of Emergency Medicine

1. Lectures for the course "Emergency Medicine" take place: on line
2. Seminars for the course "Emergency Medicine" take place
 - for students of the V and VI year English Division
in the lecture hall in the University Clinical Hospital, Borowska 213
3. Classes for the course „Emergency Medicine” take place :
 - simulation classes in the simulation rooms of the Center for Medical Simulation (CSM)
 - clinical classes by the patient's bedside in the Emergency Department (SOR) of the University Clinical Hospital, Borowska 213
4. Before beginning classes students should leave their overcoats in the cloakroom. It is impermissible to hang overcoats on the backs of chairs, windows or to leave coats or jackets on window sills.
5. Activities during practical classes must be in accordance with the directions of the instructor. It is forbidden to use the didactical equipment (simulators, phantoms, etc...) without the supervision of the instructor.
6. During classes by the patient's bedside, the maximum number of students allowed is 6. Students must strictly adhere to any instructions issued by the instructor and by hospital personnel which is necessary to maintaining quality services provided to patients in the Emergency Department.
7. During clinical classes taking place in the Emergency Department students are obligated to wear hospital appropriate clothing as well as change their footwear.
8. In case of any problems which may appear during class time (feeling weak or ill, fainting, bleeding, etc...) they should be reported to class instructor without delay.
9. Student attendance during classes and seminars is mandatory
 - any absence must be justified and excused.
 - The student has the responsibility to make up any missed classes according to the deadline and in the place agreed to with the instructor.
10. Conditions for being allowed to participate in clinical classes are:
 - showing up to the class at the scheduled time.
 - Having appropriate clothing (lap coat or scrubs and hospital shoes)
 - having a stethoscope (clinical classes);
 - have a working knowledge of the information expected by the instructor.
11. A student will be forced to leave the classes and will not receive credit if during class:
 - they are not prepared, which makes it impossible for them to actively participate in class

- makes it difficult or impossible for others to do their work
 - is not actively engaging in the class
 - is acting in an unsafe way that violates the safety standards of the institution (BHP)
12. If the student does not receive credit for classes with the asystent/adiunkt they have the right to attempt to recieve credit in classes with the didactical adiunkt.
 13. If the student does not recieve credit for classes with the didactial adiunkt they have the right to attempt to recieve credit in classes with the Chief of the Emergency Department.
 14. Before classes begin, students should change into protective clothing.
 15. Smoking tobacco products, drinking and using other intoxicants is strictly prohibited in the entire Emergency Department.

Procedures in case of an accident:

16. In cases where a threat to the health and life appears class should be interrupted and help should be provided to any victims without delay, additionally any other people in danger should be warned, the instructor informed and the class participants moved to a safe area.
17. The Chief of the Emergency Departmnet and the BHP Inpector must be informed about every accident that takes place.
18. The prosecutor and police should be infromed without delay in cases of fatal or mass casualty accidents.
19. Until the appropriate services arrive the accident site must be secured.
20. Each undesireable event should be noted by the instructor in the form of a service note, and in cases of an accident in is necessary to generate a post-accident protocol in no less than two identical examples.