## Podręcznik użytkownika - > platforma OLA

#### Learning Agreement przygotowuje student używając:

- ✓ **OLA** Online Learning Agreement: <u>https://learning-agreement.eu/</u>lub
- Erasmus+ App mobilną aplikację do ściągnięcia z Google Play lub AppStore

#### Pamiętaj:

- ✓ Podczas edycji używaj przeglądarki Google Chrome, Firefox (nie Internet Explorer) lub aplikacji Erasmus+.
- ✓ Nie wszystkie pola są obowiązkowe. Możesz zapisać postęp, aby kontynuować później.

## Krok po kroku

### 1. Login

Kliknij na "Login to Access Your Learning Agreement", zaloguj się za pomocą eduGAIN (your academic credentials) i postępuj zgodnie z instrukcjami. Wypełnij wszystkie wymagane pola i pamiętaj o wpisaniu właściwych dat i adresów kontaktowych.

OLA, AND TAD BERNOLA FORTHAREB	1008
Online Learning Agreement	
*.	K.
Prepore your Learning Agreement <b>online within a few steps</b> and share it with both home and hast universities.	
This platform has been devected by the Anstable University of Thessadonik, the European University Foundation student.	and the Erlahmus Soudent Network for the 21st century mobile



# **Chosen Identity Provider**

Done	Viet and Conserved	Wroclaw Medical University umw.edu.pl	×
		Done	

### 2. Student Information

Dodaj informacje o sobie i swoim kierunku studiów.

W polu rok akademicki należy dokładnie sprawdzić, czy informacje są poprawne. Należy podać pełny rok akademicki, nawet jeśli wyjeżdżasz tylko na semestr.

### Przydatne informacje:

Field of education:

0911 Dental studies 0912 Medicine 0913 Nursing and midwifery 0914 Medical diagnostic and treatment technology 0915 Therapy and rehabilitation0916 Pharmacy 0917 Traditional and complementary medicine and therapy

Study Cycle refers to the level of study as defined by the European Qualifications Framework (EQF):

First cycle (Bachelor or equivalent) EQF - 5/6 Second cycle (Master or equivalent) EQF 7 Third cycle (Doctoral or equivalent) EQF 8

Academic year 2023/2024

Student				
First name(s) *		Last nam	e(s) *	
Pre-filled		Pre-fill	ed	
Email *				
Pre-filled@prefilled.com				
Date of birth *	Gender *		N	Nationality *
01.01.1900	Undefin	ed +		Norway (368)
Field of Education *	0	Field of Education Comment	0 a	ountry to which the person belongs administratively and that issues the ard and/or passport. Study cycle * Bachelor or equivalent first cycle (EQF leve 4
held of education. The ISST-F 2013 search at http://www.action.isced_en_though classification-of-education-isced_en_thould it the ISSED 2013 detailed field of education a is dosest to the subject of the aegree to be a student by the Sending Institution	tool available al-standard- be used to find nd training that warded to the			Shell-roycle, Short cycle (EQF level 5) / Bachelor or equivalent first cycle (EQF level 6) / Master or equivalent second cycle (EQF level 7) / Doctorate or equivalent third cycle (EQF level 8).

Next

# 3. Sending Institution Information

Wybierz z listy (wpisz) odpowiedni kraj i nazwę naszej uczelni:

Country * Poland x Name * UNIWERSYTET MEDYCZNY IM PIASTOW SLASKICH WE WROCLAWIU x	
Name * UNIWERSYTET MEDYCZNY IM PIASTOW SLASKICH WE WROCLAWIU	
Faculty/Department medicine	
Address *     Erasmus Code *       Wrocław     PL WROCLAW05	

Dodaj samodzielnie wszystkie dane właściwego KOORDYNATORA WYDZIAŁOWEGO (lewa strona) oraz osobę kontaktową (prawa strona).

Wydziałowi Koordynatorzy:

https://www.umw.edu.pl/pl/erasmus/wykaz-koordynatorow

Osoby kontaktowe w Dziale Współpracy Międzynarodowej (DWM):

Sława Ksenycz <u>slawa.ksenycz@umw.edu.pl</u>+48717841685 Dominika Lucińska <u>dominika.lucińska@umw.edu.pl</u>+48717841685

Dział Współpracy Międzynarodowej International Relations Office ul. T. Chałubińskiego 6a 50-368 Wrocław

DANE	Sending Responsible Person First name(s) *	Sending Administrative Contact Person First name(s)	-
KOORDYNATORA WYDZIAŁOWGO	Last name(s) *	Last name(s)	DANE OSOBY KONTAKTOWEJ Z DWM
	Position *	Position	
	Email *	Email	
	Phone number Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.	Phone number Administrative contact person: person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.	

## 4. Receiving Institution Information

Wprowadź dane uczelni przyjmującej oraz koordynatora programu Erasmus + uczelni przyjmującej. Jeśli nie wiesz, jakie dane wpisać, skontaktuj się z uczelnia przyjmującą mailowo i o to zapytaj.

ABOUT FAO ELDERICLA FO	IR TRANEES MY LEARNING ASREEMENTS MY ACCOUNT LOG OUT
Receiving Institution	
Country * Country at the institution Name *	
Receiving Responsible Person	Receiving Administrative Contact Person
First name(s)*	First name(s)
Last name(s) *	Last Name(d)
Position *	Rostrion
Email*	Email
Phone number	Phone number

### 4. Proposed Mobility Programme

#### Planned period of the mobility

Sprawdź kalendarz akademicki na uczelni partnerskiej.

Dodaj miesiąc i rok dla rozpoczęcia i zakończenia swoich studiów. Daty nie powinny obejmować żadnych planowanych podróży przed lub po Twoim pobycie.

Planned end of the mobility *	
30.06.2022	
	Planned end of the mobility * 30.06.2022

#### Table A: Study programme at the receiving institution

Dodaj przedmioty, które planujesz podjąć w uczelni przyjmującej w tabeli A, naciskając przycisk Dodaj komponent do tabeli A, jeden raz dla każdego przedmiotu kursu. Możesz wskazać link do strony uczelni partnerskiej, gdzie znajduje się oferta dydaktyczna uczelni.

Wcześniej przedyskutuj wybór ze swoim Wydziałowym Koordynatorem programu Erasmus+ odpowiedzialnym za twoje studia oraz stwórz swój program.

Add Component to Table A	>	
Web link to the course catalogue a	at the Receiving Institution describing the learning outcomes: [v	web link to the relevant info]
Course catalogue: detailed, user-fri throughout their studies to enable teaching and assessment procedur people to contact, with information     This must be an external URL such a	endly and up-to-date information on the institution's learning environment that them to make the right choices and use their time most efficiently. The informa es, the level of programmes, the individual educational components and the lea about how, when and where to contact them. Show less as http://example.com.	t should be available to students before the mobility period an tion concerns, for example, the qualifications offered, the learn arming resources. The Course Catalogue should include the narr
Component to Table A	the Receiving Institution -	Remo
Component title at the Receiving Institution (a	s indicated in the course catalogue) *	
np. Anatomy An "educational component" is a self-contained and form	al structured learning experience that features learning outcomes	s, credits and forms of assessment. Examples of education
np. Anatomy An "educational component" is a self-contained and form components are: a course, module, seminar, laboratory w	al structured learning experience that features learning outcomes ork, practical work, preparation/research for a thesis, mobility win Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *	s, credits and forms of assessment. Examples of educatio dow or free electives. Semester *
np. Anatomy An "educational component" is a self-contained and form components are: a course, module, seminar, laboratory w Component Code *	al structured learning experience that features learning outcomes ork, practical work, preparation/research for a thesis, mobility win Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *	s, credits and forms of assessment. Examples of education adow or free electives. Semester * First semester (Winter/Autumn)

#### Language competence of the student

Dodaj język nauczania zgodnie z posiadanymi kompetencjami językowymi. W procesie należy stosować poziomy CEFR.

The main language of instruction at the Receiving Institution $^{\star}$	The level of language competence *
English	\$ B2
	Level of language competence: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels- cefr

### Table B: Recognition at the sending institution

Umieść przedmioty z UMW, które są zaplanowane na okres twojego wyjazdu.

Table B - Recognition at	the Sending institution *
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course you will replace at HVL		
An "educational component" is a self-contair components are: a course, module, seminar,	ned and formal structured learning experience that features learning outcome laboratory work, practical work, preparation/research for a thesis, mobility wir	s, credits and forms of assessment. Examples of educations dow or free electives.
Component Code*	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution *	Semester *
course code at HVL	number of study points	First semester (Winter/Autumn)
Automatically recognised toward	ECIS creatis (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.	
Automatic recognition comment		
Automatic recognition comment		
Automatic recognition comment Add Component to Table B Divisions applying if the student doe	s not complete successfully some educational components: [w	eb link to the relevant info]
Automatic recognition comment Add Component to Table B avisions applying if the student doe not mandatory s must be an external URL such as http://evo	s not complete successfully some educational components; [w	eb link to the relevant info]
Automatic recognition comment Add Component to Table B povisions applying if the student doe not mandatory s must be an external URL such as http://exa eb link to the course catalogue at th	s not complete successfully some educational components; [w mple.com. e Sending Institution describing the learning outcomes: [web]	eb link to the relevant info] ink to the relevant info]
Automatic recognition comment Add Component to Table B ovisions applying if the student doe not mandatory s must be an external URL such as http://exa eb link to the course catalogue at th http://www.link.no	s not complete successfully some educational components: [w mple.com. e Sending Institution describing the learning outcomes: [web ]	eb link to the relevant info] ink to the relevant info]

## 6. Virtual Components

Dotyczy tylko mobilności mieszanych.

## 7. Commitment

OLA powinien być podpisane przez:

- ✓ Studenta
- ✓ Koordynatora Wydziałowego UMW
- ✓ Koordynatora uczelni przyjmującej

**Podpisz się** w odpowiednim polu (użyj myszki) oraz wyślij naciskając przycisk, aby wysłać go do Wydziałowego Koordynatora UMW. Jeśli Wydziałowy Koordynator będzie miał uwagi lub rzeczy, które wymagają edycji to system poprosi o edycję żądanych informacji. Jeśli wszystko będzie przygotowane zgodnie z ustaleniami, Koordynator podpisze LA i tym samym zostanie on przesłany do Koordynatora uczelni przyjmującej.

<u>Uwaga:</u>

- ✓ Po podpisaniu i wysłaniu dokumentu nie będzie można go edytować.
- ✓ Na każdym etapie procesu otrzymasz powiadomienie e-mail.
- ✓ Możesz również zalogować się, aby śledzić postępy.

**Commitment Preliminary** 

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus + grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

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By clicking on "Sign and send" you also give express consent for your personal data contained herein to be transmitted to the HEI or Organisation of destination.

Previous Sign and send the Online Learning Agreement to the Responsible person at the Sending Institution for review