

Regulations of the Students' Self- Government of the Wrocław Medical University

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I. General provisions

§1

The following terms and abbreviations shall be used in these Regulations and shall have the following meanings:

- 1) Regulations - Regulations of the Students' Self-Government of the Wrocław Medical University;
- 2) Self-Government - Students' Self-Government of the Wrocław Medical University
- 3) Student – a student of first-cycle, second-cycle or long-cycle Master's degree programmes conducted by the Wrocław Medical University;
- 4) University/UMW - the Wrocław Medical University;
- 5) Act - the Act on Higher Education and Science;
- 6) Statute - Statute of the Wrocław Medical University;
- 7) URSS - University Student Government Council of the Wrocław Medical University;
- 8) WRSS - Faculty Council of Students' Self-Government of the Wrocław Medical University;
- 9) RSZ - Foreign Students Council of the Medical University of Wrocław;
- 10) RSF – Student Council of the Wrocław Medical University Branch;
- 11) KŻ 'Perła' - 'Perła' Sailing Club of the Medical University of Wrocław;
- 12) Rector - His Magnificence the Rector of the Wrocław Medical University;
- 13) Board - the Board of the University Students' Self-Government Council of the Wrocław Medical University;
- 14) Chairperson - Chairperson of the Students' Self-Government of the Wrocław Medical University,
- 15) Senate - Senate of the Wrocław Medical University;
- 16) RU - University Council of the Wrocław Medical University;
- 17) SKW - Student Election Committee;
- 18) UKW - University Election Commission of the Wrocław Medical University.

§2

1. The Students' Self-Government of the Wrocław Medical University is composed of all students of the University.
2. The Students' Self-Government operates on the basis of and within the limits of the Act, the Statute and these Regulations.
3. In making decisions and performing tasks specified in the Regulations, the Self-Government bodies are independent of the University bodies, state administration, student organisations and other entities.

4. The Self-Government uses a logo, the appearance and use of which is specified in the Brand Book of the Students' Self-Government of the Wrocław Medical University.
5. The activities of the Self-Government are public.

§3

1. The Self-Government operates through its bodies, elected in elections conducted in accordance with these Regulations.
2. The bodies of the Self-Government referred to in §8 are the sole representatives of all students of the University and are accountable for their activities to their constituents and the University authorities.
3. Members of the bodies of the Self-Government are obliged to participate in the work of the Self-Government.
4. A person who has been punished by a final decision of the Student Disciplinary Commission or the Rector may not be a member of a body of the Students' Self-Government.
5. The Rector shall repeal a resolution of a Self-Government body that is inconsistent with the provisions of the Act, the Statute, the Study Regulations or these Regulations.
6. All matters handled by and within the Self-Government, via e-mail, shall be sent from an e-mail address with the University domain.

II. Tasks and competences of the Self-Government

§4

The tasks and competences of the Self-Government:

- 1) representing students before representatives of the University, in particular before the Rector, relevant vice-rectors, deans of faculties, as well as at national and international forums
- 2) defending the rights of students of the University by intervening when these rights are violated;
- 3) striving to create the best possible conditions for the education and functioning of students and to improve them on an ongoing basis, taking into account progress in learning, teaching, social conditions and the atmosphere of education and student life at the University;
- 4) expressing opinions on matters important to students;
- 5) supporting and creating student scientific, teaching, organisational, self-education, cultural, tourist and other initiatives;
- 6) conducting information activities;
- 7) organising protest actions in the event of violations of the rights of the student community, when all other legal means have failed;

- 8) conducting reliable and objective assessments of the quality of the teaching process;
- 9) working with the Students' Self-Governments of other higher education institutions and integration of the academic community;
- 10) delegating representatives of the Students' Self-Government to the Student Parliament of the Republic of Poland and commissions operating at the Parliament;
- 11) working with the University authorities, student organisations, organisations operating under the Act of 7 April 1989 'Law on Associations' and other organisations and institutions.

§5

The Students' Self-Government works to ensure the proper conduct of the teaching and research process, in particular by:

- 1) initiating, supporting and undertaking activities for the proper conduct of the teaching and research process in accordance with the needs of students;
- 2) working with the University authorities in the implementation and co-creation of the curriculum and the course of studies, and sharing responsibility for their implementation.

§6

The relevant bodies of the Students' Self-Government:

- 1) give opinions on draft legal acts of the University authorities directly concerning students, in particular those which, in accordance with the law, require the opinion or approval of the Self-Government;
- 2) the Self-Government body shall have 7 working days from the date of making the draft document available to issue an opinion or decision on legal acts of the University, unless mandatory provisions and internal regulations of the University provide otherwise;
- 3) submit requests to the University authorities for changes to regulations concerning University students which, in the opinion of the Self-Government, are unlawful or unfavourable to students or do not serve to improve the implementation of the curriculum, disrupt the course of studies or hinder studying.

§7

1. In order to achieve its goals, the Students' Self-Government has the right to use, with the consent of the University authorities and in accordance with the rules agreed with the University, the property belonging to the University, in particular such as: premises, printing equipment, telecommunications devices and other devices.
2. The Self-Government has the right to use, on terms agreed with the University Authorities, in the scope of rights relating to students, documentation and information held by the University, its bodies and administrative units.

3. The Self-Government has the right to use, on terms agreed with the University Authorities, the administrative, technical, legal and financial assistance of the University.
4. The University Authorities shall provide premises for the activities of the University Student Government Council and, at individual faculties, for the activities of the Faculty Student Government Council.
5. Decisions of the University Authorities concerning premises intended for student purposes shall be taken in consultation with the relevant bodies of the Students' Self-Government.
6. Members of the bodies of the Students' Self-Government shall be entitled to an Individual Timetable of Classes, subject to the approval of the Vice-Rector for Student Affairs and Teaching, with the consent of the Dean of the relevant Faculty or the Dean of the Branch.
7. Persons performing functions in the Board of the University Student Government Council, the Chairperson, Vice-Chair and Secretaries of the Faculty Student Government Council, the Chairperson of the Student Election Committee, the Chairperson of the Foreign Students Council and the Chairperson of the Student Council of the Wrocław Medical University Branch are entitled to an Individual Study Plan, subject to approval by the Vice-Rector for Student Affairs and Teaching, with the consent of the Dean of the relevant Faculty or the Dean of the Branch.
8. Documentation and equipment used by the University Student Government Council are located at its registered office in the student residence hall Bliźniak at ul. Wojciecha z Brudzewa 12 in Wrocław.

III. Bodies of the Students' Self-Government and their competences

§8

1. The collegial bodies of the Self-Government are:
 - 1) University Student Government Council;
 - 2) Board of the University Council of the Students' Self-Government;
 - 3) Faculty Councils of the Students' Self-Government;
 - 4) Council of Foreign Students;
 - 5) Council of Students of the Wrocław Medical University Branch;
 - 6) Student Election Committee;
2. The single-person bodies of the Self-Government are:
 - 1) Chairperson of the Students' Self-Government;
 - 2) Chairperson of the Faculty Councils of the Students' Self-Government;
 - 3) Chairperson of the Council of Foreign Students;
 - 4) Chairperson of the Council of Students of the Wrocław Medical University Branch;
 - 5) Representatives of individual student groups;
 - 6) Representatives of individual years of study.

3 The bodies of the Students' Self-Government are, with regard to:

- 1) student groups - group representative;
- 2) students of a given year - year representative;
- 3) foreign students - Foreign Students' Council;
- 4) students of the Wrocław Medical University Branch – Wrocław Medical University Branch Students' Council;
- 5) the faculty - the Faculty Student Government Council;
- 6) the University - the University Student Government Council and the Board of the University Student Government Council.

§9

1. The term of office of the bodies of the Students' Self-Government shall be two years, unless the Regulations provide otherwise.
2. The mandate of a member of a collegial body of the Students' Self-Government shall expire in the following cases:
 - 1) expiry of the term of office referred to in section 1
 - 2) loss of student status;
 - 3) resignation of the student;
 - 4) dismissal by the voters;
 - 5) dismissal by the University Student Government Council;
 - 6) punishment by a final decision of the Student Disciplinary Commission or the Rector;
 - 7) permanent inability to perform the function.
3. In the case referred to in section 2 items 2-7, the term of office of the newly elected person shall last from the moment of election until the end of the term of office of their predecessor, unless specific provisions provide otherwise.
4. Voters shall dismiss a member of a collegial body of the Student Government by submitting to the Student Election Committee an application for dismissal of a member of the Student Government signed by more than 50% of the voters. Voters are defined as persons who are entitled to vote on the appointment of a person to a given body of the Student Government.
5. Upon losing their mandate in the Faculty Council of Students' Self-Government, the Foreign Students Council or the Student Council of the Wrocław Medical University Branch pursuant to section 2, the student's mandates in all bodies of the Self-Government, granted by the Faculty Council of Students' Self-Government, the Foreign Students Council or the Student Council of the Wrocław Medical University Branch, shall expire.
6. The procedure for dismissing a member of a collegial body of the Self-Government may be initiated in the event of:
 - 1) unjustified absence from three consecutive meetings of a given collegial body of the Students' Self-Government, or
 - 2) attendance at meetings of a given collegial body of the Students' Self-Government below 50% in a term.

7. The procedure for dismissing a member of a collegial body of the Students' Self-Government shall be initiated by the University Student Government Council at the request of at least 4 members of the Board of the University Student Government Council.
8. After the procedure referred to in section 7 has been initiated, the person concerned shall be immediately informed thereof by e-mail.
9. The vote on dismissal shall be conducted by secret ballot at the next meeting of the University Student Government Council, with at least 7 working days between the notification of the person concerned and the vote.
10. The person concerned shall be invited to the University Student Government Council meeting and may speak on their own behalf.

§10

1. During voting on decisions of the Self-Government bodies, a quorum of at least 50% of the members shall be required, except in cases where these regulations provide otherwise.
2. Only persons present at the meeting may vote, except in the case of remote voting.
3. Proxy voting is permitted only in the case of the Chairperson of the Faculty Council of Students' Self-Government, the Chairperson of the Foreign Students Council, and the Chairperson of the Student Council of the Wroclaw Medical University Branch, who may delegate another person. All other forms of proxy voting are prohibited.
4. Subject to section 5, if there is no quorum for a vote on a resolution, the vote shall be postponed.
5. The bodies of the Students' Self-Government shall adopt resolutions by a simple majority of valid votes cast.
6. Resolutions shall be adopted by a qualified majority (a majority of $\frac{2}{3}$ of the votes, with at least $\frac{2}{3}$ of those entitled to vote present) in the following cases:
 - 1) election of the Chairperson of the Students' Self-Government;
 - 2) dismissal of the Chairperson of the Students' Self-Government;
 - 3) dismissal of a member of the Board of the University Student Government Council;
 - 4) dismissal of the Chairperson of the Faculty Student Government Council;
 - 5) dismissal of the Chairperson of the Foreign Students Council and Student Council of the Wroclaw Medical University Branch;
 - 6) introduction of changes to the Regulations of the Students' Self-Government.
7. A resolution shall be adopted by an absolute majority (more than 50% of votes, with at least $\frac{2}{3}$ of those entitled to vote present) in the case of:
 - 1) election of a Member of the Board of the University Student Government Council;
 - 2) election of the Chairperson of the Faculty Student Government Council, the Chairperson of the Foreign Students Council, the

Chairperson of the Student Council of the Wrocław Medical University
Branch;

- 3) dismissal of a member of a collegial body of the Self-Government.
8. Resolutions on personnel matters shall be adopted by secret ballot, except when a collegial body of the Self-Government votes by an absolute majority to make the vote public.
 9. At the request of a member of the body of the Self-Government, with the consent of at least $\frac{1}{5}$ of the members of the collegial body of the Self-Government entitled to vote, the chair of the meeting shall order a secret ballot.
 10. It is not possible to vote again on the disclosure of a conclusion that has already been made secret.
 11. In particularly justified cases, the chairperson of the collegial body of the Self-Government or a person authorised by him/her may order a remote vote on the adoption of a resolution, i.e. by e-mail, as referred to in §3, section 6.
 12. Remote voting shall be ordered in accordance with the procedure laid down in §11.

§11

1. The chairperson of a given collegial body of the Self-Government or a person authorised by him/her shall send, by e-mail referred to in §3 section 6, to the other members of the given collegial body of the Self-Government an e-mail containing: notification of the commencement of the remote voting procedure on resolution No. ... on ... (title of the resolution), specifying the deadline for the end of voting, the content of the previously agreed draft resolution or alternative drafts.
2. The time allocated for voting, specified by the Chairperson or a person authorised by him/her, shall be no shorter than 2 working days and no longer than 5 working days.
3. After reviewing the content of the resolution, a member of a given collegial body of the Self-Government shall send his or her decision by e-mail to the address from which they received the notification referred to in section 1.
4. The chairperson or a person authorised by him/her to order the vote shall draw up a report on the remote vote, which shall be sent in PDF format to all members of the relevant collegial body of the Self-Government. In addition to indicating the subject of the electronic vote, the report shall include information on the date of the vote, the number of persons participating in the vote and the result of the vote.
5. The report on the remote voting and the content of the resolution adopted in this manner shall be attached to the report of the next plenary meeting of the relevant collegial body of the Self-Government, in which it shall be noted that the resolution was adopted in the manner specified in this paragraph.

§12

1. Meetings of the bodies of the Students' Self-Government are public, i.e. open to all students and employees of the University. These persons shall notify the secretary of the University Student Government Council by e-mail of their intention to attend

the meeting at least 2 working days before the planned meeting. These persons shall be listed in the minutes of the meeting.

2. In justified cases, at the request of a member of the body conducting the meeting of the body of the Self-Government, with the consent of the majority of those entitled to vote, the chairperson may decide to exclude persons who are not members of the body from the meeting, which shall be recorded in the report of the meeting, together with the last name of the person who made the request.

University Student Government Council

§13

1. The legislative body of the Self-Government is the University Council of the Students' Self-Government of the Wrocław Medical University.
2. The University Student Government Council may adopt resolutions on all matters within the competence of the Self-Government, except for matters:
 - 1) reserved for the Faculty Councils of the Students' Self-Government;
 - 2) reserved for the Council of Foreign Students;
 - 3) reserved for the Council of Students of the Wrocław Medical University Branch;
 - 4) reserved for the Student Election Committee.
3. The University Student Government Council is the only body of the Self-Government authorised to interpret the Regulations of the Self-Government, internal regulations of the bodies of the Self-Government and to adopt resolutions on matters not covered by these Regulations.

§14

1. The University Student Government Council consists of:
 - 1) Chairperson of the Students' Self-Government;
 - 2) Chairperson of the Faculty Student Government Council;
 - 3) Chairperson of the Foreign Students Council;
 - 4) Chairperson of the Student Council of the Wrocław Medical University Branch;
 - 5) delegates elected by individual Faculty Councils of Students' Self-Government;
 - 6) No more than 2 delegates designated by the Foreign Students Council;
 - 7) delegate designated by the Student Council of the Wrocław Medical University Branch.
2. One person cannot hold 2 seats at the University Student Government Council at the same time. In the event of appointment pursuant to §14, section 2, items 2 and 3, the mandate referred to in section 2 shall be suspended.

§15

The composition of the Board and collegial bodies of the Self-Government to which a member of the University Student Government Council is delegated shall be supplemented within 14 working days of the vacancy arising at a given station.

§16

The University Student Government Council shall be responsible in particular for:

- 1) adopting the Regulations and making changes thereto;
- 2) electing and dismissing the Chairperson of the Self-Government;
- 3) electing and dismissing the Board of the University Student Government Council;
- 4) dismissing members of the collegial bodies of the Self-Government;
- 5) electing and presenting to the University Senate candidates for senate commissions selected from among the Students;
- 6) electing and presenting to the Rector candidates for rector's commissions selected from among the Students;
- 7) appointing and coordinating the work of permanent/ad hoc University Councils of Students' Self-Government commissions and appointing the chairpersons of these commissions;
- 8) adopting resolutions on suspending the activities of the bodies of the Students' Self-Government at the University level;
- 9) participating in the commission allocating places in student residence halls;
- 10) participating in the commission awarding benefits to students;
- 11) proposing candidates for the position of Student Rights Officer;
- 12) conducting information activities;
- 13) conducting surveys on the quality of the teaching process, student living conditions, the University and other matters;
- 14) conducting a university-wide referendum on matters concerning University students, after informing the Rector;
- 15) expressing opinions on partnership with the Vice-Rector for Student Affairs and Teaching and submitting conclusions to the University Senate;
- 16) organising protests in the event of violation of the rights of University students, after informing the Rector;
- 17) issuing opinions on the selection of the Vice-Rector for Student Affairs and Teaching, Deans and Vice-Deans.
- 18) working with the Vice-Rector for Student Affairs and Teaching on the organisation of the academic year;
- 19) organising scientific, self-educational, cultural, tourist and other initiatives;
- 20) exercising control over the 'Perła' Sailing Club, which is a permanent commission of the University Student Government Council;

- 21) issuing, at the request of a member of the Students' Self-Government bodies (of previous terms of office), a certificate of work in the Students' Self-Government.

§17

1. The Chairperson is the Chairperson of the University Student Government Council.
2. Meetings of the University Student Government Council are chaired by the Chairperson, and in his/her absence, in the following order: Vice-Chairperson for Teaching, Vice-Chairperson for Development and Promotion.
3. Meetings of the University Student Government Council are convened at least twice a semester upon request of:
 - 1) the Chairperson of the Students' Self-Government;
 - 2) at least 3 members of the Board of the University Student Government Council;
 - 3) at least 30% of members of the University Student Government Council;
 - 4) at the request of the Rector or Vice-Rector for Student Affairs and Teaching.
4. Participation in meetings of the University Student Government Council is mandatory for its members. Attendance at the meeting shall be confirmed by signing the attendance list. Members are obliged to inform the Chairperson or Secretary of their inability to attend a meeting of the University Student Government Council at least 2 working days before the meeting.
5. Meetings of the University Student Government Council are minuted. The minutes should include: the agenda, a list of persons present at the meeting, the signature of the person drawing up the report and the Chairperson of the University Student Government Council or a person authorised to chair the meeting.
6. Any student of the Wrocław Medical University may participate in meetings of the University Student Government Council in an advisory capacity, by notifying the Chairperson of their intention to attend the meeting at least 2 working days before the planned meeting. These persons shall be listed in the minutes of the meeting.
7. Members of the University Student Government Council have the right to make proposals.
8. Resolutions of the University Student Government Council are adopted by open ballot with a simple majority.
in the presence of at least half of the elected members of the University Student Government Council, subject to sections 9–11 and §10.
9. Resolutions of the University Student Government Council on personal matters shall be adopted by secret ballot, by an absolute majority of votes.
10. At the request of at least 10 members of the University Student Government Council, the Chairperson shall order a secret ballot on a given matter.
11. If the required number of delegates is not present at the second consecutive meeting of the University Student Government Council, the University Student Government Council shall adopt resolutions by a simple majority of votes regardless

of the number of delegates present, with the exception of the adoption of the Regulations.

§18

1. The following commissions operate within the University Student Government Council:
 - 1) Teaching Commission, chaired by the Vice-Chairperson for Teaching;
 - 2) Development and Promotion Commission of the University Student Government Council, chaired by the Vice-Chairperson for Development and Promotion;
 - 3) Finance and Procurement Commission, chaired by the Treasurer;
 - 4) 'Perła' Sailing Club Commission;
 - 5) other standing or ad hoc commissions.
2. Other students proposed to the University Student Government Council by the chairperson of a given commission may participate in the work of the commission in an advisory capacity. An exception is the Finance and Procurement Commission, where only members of the Board of the University Student Government Council may have an advisory vote.
3. The composition of the Finance and Procurement Commission is permanent. It consists of the following members of the Board of the University Student Government Council:
 - 1) Treasurer;
 - 2) Chairperson;
 - 3) Board member.
4. Commissions of the University Student Government Council operate under the supervision of the Board of the University Student Government Council and are accountable to the University Student Government Council for the performance of their tasks.
5. Commissions of the University Student Government Council may operate on the basis of detailed regulations adopted by the University Student Government Council by a simple majority of votes.
6. The University Student Government Council shall determine the competences, scope and mode of operation of the commissions operating under the University Student Government Council.

§19

1. The 'Perła' Sailing Club' is a permanent commission of the Self-Government in relation to all students who are members of the club.
2. The 'Perła' Sailing Club' operates on the basis of separate regulations (Regulations of the 'Perła' Sailing Club') established by the 'Perła' Sailing Club' by a 2/3 majority of votes in the presence of at least 2/3 of those entitled to vote.
3. The University Student Government Council shall confirm the compliance of the regulations with the regulations of the Self-Government in a resolution adopted by a simple majority of votes.

4. The regulations of the 'Perła' Sailing Club may enter into force after the condition set out in section 2 has been fulfilled.
5. The first regulations of the 'Perła' Sailing Club shall be adopted by the University Student Government Council by a simple majority of votes.
6. The composition of the body is specified in the regulations of the 'Perła' Sailing Club.

Board of the University Council of the Students' Self-Government

§20

1. The Board of the University Student Government Council is the executive body of the Self-Government.
2. Only members of the University Student Government Council may be members of the Board.
3. The Board consists of:
 - 1) Chairperson;
 - 2) Vice-Chairperson for Teaching;
 - 3) Vice-Chairperson for Development and Promotion;
 - 4) Secretary of the Students' Self-Government;
 - 5) Treasurer of the Students' Self-Government;
 - 6) Board member.

§21

The Board's tasks include:

- 1) the implementation of the provisions of the University Student Government Council arising from the provisions of these Regulations;
- 2) representing the University Student Government Council;
- 3) preparing meetings of the University Student Government Council and drawing up the agenda;
- 4) preparation of draft resolutions;
- 5) organising the activities of commissions and ongoing control of their work;
- 6) Informing students about the current activities of the University Student Government Council;
- 7) maintaining regular contact with the authorities of the University Student Government Council;
- 8) Supervision of the Faculty Student Government Council, the Student Council of the Wroclaw Medical University Branch, the Foreign Students Council;
- 9) handling requests from students, student organisations and associations operating at the Wroclaw Medical University;
- 10) approving the preliminary budget for use by the Self-Government;

- 11) coordinating the work of the University Student Government Council, Commissions of the University Student Government Council, the Faculty Student Government Council, the Student Council of the Wrocław Medical University Branch, the Foreign Students Council;

§22

1. The tasks of the Chairperson of the Students' Self-Government include:
 - 1) convening and chairing meetings of the University Student Government Council and the Board;
 - 2) representing the Self-Government before the University Authorities, local government authorities, state authorities and other authorities;
 - 3) supervising compliance by the Self-Government bodies with the provisions of these Regulations and other legal provisions;
 - 4) signing resolutions issued by the University Student Government Council and supervising their implementation;
 - 5) participating in meetings of the University Council;
 - 6) participating in the development and agreement of the content of the Study Regulations;
 - 7) approving the Study Regulations;
 - 8) issuing opinions on the study programme;
 - 9) participating in the Commission for the allocation of places in student residence halls in an advisory capacity; in determining the rules and procedures for the allocation of funds for the activities of student organisations and associations operating at the University;
 - 10) preparing a report on the activities of the Self-Government and the University Student Government Council for a given calendar year by 31 March of the following year and submitting the report on activities to the Vice-Rector for Student Affairs and Teaching and the Director of the Student Affairs Department.
2. The Chairperson of the Students' Self-Government may delegate the coordination and performance of his/her own and other members of the Board's tasks to other members of the Students' Self-Government.

§23

The tasks of the Vice-Chairperson for Teaching include:

- 1) chairing the Teaching Commission,
- 2) replacing the Chairperson in his/her absence;
- 3) keeping records and monitoring the composition of senate and rector's commissions in the student group;
- 4) conducting surveys among students to determine their satisfaction with classes and lecturers and to improve the quality of education;
- 5) encouraging students to complete OziKA surveys;
- 6) analysing OziKA surveys to monitor student satisfaction with classes and lecturers and to improve the quality of education;

- 7) working with the Education Quality Officer on complaints and proposals;
- 8) participating in work related to improving the education process;
- 9) preparing an annual report on its activities at the beginning of the new academic year and submitting the report to the Chairperson;
- 10) organising student exchanges in cooperation with the International Relations Department of Wroclaw Medical University;
- 11) organising training for first-year students on Student Rights and Obligations;
- 12) partnership with the Vice-Rector for Student Affairs and Teaching.

§24

The tasks of the Vice-Chairperson for Promotion and Development include:

- 1) replacing the Chairperson in the absence of the Vice-Chairperson for Teaching;
- 2) working with student organisations and associations;
- 3) working with the Marketing Department of the Wroclaw Medical University;
- 4) working with the Vice-Rector for Science;
- 5) organisation of campaigns aimed at improving the quality of life of the community and the promotion of a healthy lifestyle in the broadest sense, as well as supporting campaigns on this subject organised by the University;
- 6) preparing an annual report on his/her activities at the beginning of the new academic year and submitting it to the Chairperson.

§25

The tasks of the Treasurer of the Students' Self-Government include:

- 1) preparing a preliminary budget for the Self-Government;
- 2) ensuring reliable and justified management of the allocated funds and control of the implementation of the preliminary budget;
- 3) keeping current documentation on the management of funds at the disposal of the Students' Self-Government;
- 4) managing the work of the Finance and Procurement Commission of the University Student Government Council;
- 5) acting as an advisor in the acquisition of sponsors;
- 6) acting as an advisor in financial matters;
- 7) preparing annual financial statements on the use of funds at the disposal of the Students' Self-Government;
- 8) disposing of financial resources at the disposal of the Students' Self-Government in partnership with the Finance and Procurement Commission.

§26

The tasks of the Secretary of the Students' Self-Government shall include in particular:

- 1) drawing up reports from meetings of the University Student Government Council and the Board;
- 2) keeping documentation of the work of the University Student Government Council and the Board;
- 3) conducting correspondence of the University Student Government Council and the Board;
- 4) ensuring the proper storage of documentation of the University Student Government Council and the Board;
- 5) preparing resolutions of the University Student Government Council and archiving them.

§27

The tasks of a Member of the Board of the University Student Government Council include:

- 1) controlling the state of supplies at the registered office of the University Student Government Council;
- 2) supervising and keeping records of the schedule of access to the registered office of the University Student Government Council;
- 3) supervising and recording the lending of material resources at the disposal of the University Student Government Council to other bodies of the Self-Government, the University or student organisations;
- 4) verifying and maintaining the good technical condition of material resources at the disposal of the University Student Government Council;
- 5) preparing an annual report on its activities at the beginning of the new academic year and submitting it to the Chairperson of the Self-Government.

Faculty Student Government Council

§28

1. The Faculty Student Self-Government Council represents all students of a given faculty, excluding foreign students and students of the Wrocław Medical University Branch.
2. It is appointed at each faculty offering long-cycle, first-cycle or second-cycle programmes in Polish.
3. The name of the Faculty Student Government Council at a given faculty is created by adding the name of the faculty in the genitive case to the prefix Student Government Council.
4. The Faculty Student Government Council consists of:
 - 1) elected members;
 - 2) the representative of the given year of study at a given faculty.

§29

The powers of the Faculty Student Government Council include:

- 1) delegating representatives to faculty and dean's commissions;
- 2) electing and dismissing delegates to the University Student Government Council;
- 3) delegating and dismissing the Faculty Student Government Council members to the Student Election Committee;
- 4) delegating and dismissing a member of the Faculty Student Government Council to the Student Disciplinary Commission and the Student Disciplinary Appeals Commission.
- 5) electing and dismissing the Chairperson;
- 6) requesting the appointment and dismissal of year tutors to the faculty authorities;
- 7) participating in the creation and evaluation of study plans and curricula;
- 8) conducting assessments of the quality of the teaching process of students of a given faculty;
- 9) expressing opinions on the activities of the faculty authorities;
- 10) organising scientific, self-educational, cultural, tourist and other initiatives;
- 11) deciding on the appointment/dismissal of the group leader for a given field of study, at the request of the relevant year representative;
- 12) mediating in contacts between students of a given faculty and the dean's office and the University Student Government Council;
- 13) organising referendums on matters concerning students at the faculty.

§30

1. The Faculty Student Government Council of a given faculty shall elect a Chairperson of the Faculty Student Government Council from among its members by an absolute majority of votes. If more than 2 candidates are nominated for the position, the 2 candidates with the highest number of votes shall proceed to the second round.
2. The term of office of the Chairperson of the Faculty Student Government Council is 2 years.
3. The chairman of the Faculty Student Government Council has the right to create one-person functions or to give additional responsibilities to members of the RSW.
4. In the absence of the Chairperson of the Faculty Student Government Council, the work of the Faculty Student Government Council shall be directed by a member of the Faculty Student Government Council designated by him/her.
5. The University Student Government Council shall adopt a resolution appointing the Chairperson of the Faculty Student Government Council from among the members of the Faculty Student Government Council if there are not enough members to decide on the election of the Chairperson.

§31

1. Participation in meetings of the Faculty Student Government Council is mandatory for its members; attendance at a meeting is confirmed by signing the attendance

- list. Members are obliged to inform the Chairperson by email if they are unable to attend a Faculty Student Government Council meeting at least 48 hours before the scheduled meeting.
2. Year representatives are required to attend meetings of the Faculty Student Government Council. The voice of the year representatives is advisory; they are not included in the quorum. Year representatives may run as candidates for the University Student Government Council and Boards of the Faculty Student Government Council.
 3. Meetings of the Faculty Student Government Council are convened at least twice a semester upon request of:
 - 1) the Chairperson of the Faculty Student Government Council;
 - 2) the Chairperson of the Students' Self-Government;
 - 3) at least 20% of the members of the Faculty Student Government Council;
 - 4) the Dean of the relevant faculty.
 4. Minutes of the Faculty Student Government Council meetings shall be drawn up and shall include: the agenda, the list of persons present at the meeting, the signature of the person drawing up the minutes and the Chairperson of the Faculty Student Government Council or the person authorised to chair the meeting.
 5. Resolutions of the Faculty Student Government Council shall be adopted by open vote, by a simple majority of votes in the presence of at least half of the members, subject to sections 7 and 8.
 6. Resolutions of the Faculty Student Government Council on personal matters shall be adopted by secret ballot, by an absolute majority of votes.
 7. At the request of at least half of the members of the Faculty Student Government Council, the Chairperson of the Faculty Student Government Council shall order a secret ballot on a given matter.
 8. The Chairperson of the Faculty Student Government Council shall deliver the resolution adopted by the Faculty Student Government Council to the faculty authorities and the Board of the Student Self-Government within 7 days of the date of adoption of the resolution.
 9. In particularly justified cases, the Chairperson or a person authorised by him/her may order a vote on the adoption of a resolution by e-mail.
 10. Remote voting shall be ordered in accordance with the procedure laid down in §11.

§32

1. The chairperson shall lose their position in the following cases:
 - 1) loss of student status at the faculty;
 - 2) resignation from the function;
 - 3) permanent inability to perform their duties;
 - 4) loss of student rights;

- 5) dismissal by the Faculty Student Government Council by a two-thirds majority of votes cast in the presence of at least half of those entitled to vote;
 - 6) loss of the Faculty Student Government Council mandate.
2. In the event of loss of the position referred to in section 1, a new person shall be elected to the position within 7 working days.
 3. Information about the election or loss of the position of chairperson shall be communicated to the Chairperson in writing within 7 working days.

§33

1. The Faculty Student Government Council has the right to appoint and dismiss its own permanent and ad hoc commissions.
2. Other students appointed by the chairperson of the commission may participate in the work of the commission in an advisory capacity.
3. The Faculty Student Government Council commissions operate under the supervision of the Chairperson and are responsible for the execution of their activities before the Faculty Student Government Council.
4. The composition of the commission and the election of its chairperson shall be voted on by the Faculty Student Government Council.
5. The Faculty Student Government Council commissions may operate on the basis of detailed regulations adopted by the Faculty Student Government Council by a simple majority of votes.
6. The Faculty Student Government Council shall determine the competences, scope and mode of operation of the commissions operating under the Faculty Student Government Council.

§34

The Chairperson of the Faculty Student Government Council shall be responsible in particular for

- 1) convening and chairing meetings of the Faculty Student Government Council;
- 2) coordinating the work of the Faculty Student Government Council;
- 3) appointing and dismissing the Vice-Chairperson of the Faculty Student Government Council from among the members of the Faculty Student Government Council;
- 4) representing the Self-Government before the Faculty authorities;
- 5) supervising compliance by the Self-Government bodies at the faculty with the provisions of these Regulations and other legal provisions;
- 6) signing resolutions issued by the Faculty Student Government Council and supervising their implementation;
- 7) recording and monitoring changes in the positions of group leaders and year leaders in the fields of study at the faculty;

- 8) preparing a report on all its activities at the end of its term of office and submitting it to the new chairperson of the Faculty Student Government Council and the Chairperson of the Students' Self-Government;
- 9) preparing an annual report on the activities of the Faculty Student Government Council at the beginning of the new academic year and submitting it to the Chairperson of the Students' Self-Government;
- 10) managing the financial resources at the disposal of the Faculty Student Government Council, in partnership with the vice-chair of the Faculty Student Government Council;
- 11) supervising the maintenance and archiving of documentation of the Faculty Student Government Council;
- 12) recording and monitoring the composition of faculty and dean's commissions in the student group.

Council of Foreign Students

§35

1. The Foreign Students Council is a body of the Students' Self-Government representing all foreign students.
2. The Foreign Students Council operates on the basis of separate regulations (Regulations of the Foreign Students' Council) established by the Foreign Students Council by a 2/3 majority of votes in the presence of at least 2/3 of those entitled to vote.
3. The University Government Council shall confirm the compliance of the regulations with the regulations of the Self-Government in a resolution adopted by a simple majority of votes.
4. The regulations of the Foreign Students Council may enter into force after the condition set out in section 2 has been fulfilled.
5. The first regulations of the Foreign Students Council shall be adopted by the University Student Government Council by a simple majority of votes.
6. Documentation of the Foreign Students Council is maintained by the Foreign Students Council in Polish.

§36

1. The Foreign Students Council shall elect a Chairperson from among its members by an absolute majority of votes. If more than 2 candidates are nominated for the position, the 2 candidates with the highest number of votes shall proceed to the second round.
2. The term of office of the Chairperson of the Foreign Students Council is 2 years.
3. The chairman of the Foreign Students Council has the right to create one-person functions or to give additional responsibilities to members of the Foreign Students Council.

4. In the absence of the Chairperson of the Foreign Students Council, the work of the Foreign Students Council shall be directed by a member of the Foreign Students Council designated by him/her.
5. A candidate for the chairperson of the Foreign Students Council who is not a Polish citizen is obliged to document their knowledge of the Polish language at a level of at least B2 (according to the Common European Framework of Reference for Languages CEFR).
7. The University Student Government Council shall adopt a resolution appointing the Chairperson of the Foreign Students Council from among the members of the Foreign Students Council if there are not enough members to decide on the election of the Chairperson.

§37

1. Minutes of the Foreign Students Council meetings shall be drawn up and shall include: the agenda, the list of persons present at the meeting, the signature of the person drawing up the minutes and the Chairperson of the Foreign Students Council or the person authorised to chair the meeting.
2. Resolutions of the Foreign Students Council shall be adopted by open vote, by a simple majority of votes in the presence of at least half of the members, subject to sections 3 and 4.
3. Resolutions of the Foreign Students Council on personal matters shall be adopted by secret ballot, by an absolute majority of votes.
4. At the request of at least half of the members of the Foreign Students Council, the Chairperson of the Foreign Students Council shall order a secret ballot on a given matter.
5. The Chairperson of the Foreign Students Council shall deliver the resolution adopted by the Foreign Students Council to the faculty authorities and the Board within 7 days of the date of adoption of the resolution.
6. In particularly justified cases, the Chairperson or a person authorised by him/her may order a vote on the adoption of a resolution by e-mail.
7. Remote voting shall be ordered in accordance with the procedure laid down in §11.

§38

1. Each year, the Foreign Students Council selects one delegate to the University Student Government Council.
2. The procedure for selecting the Foreign Students Council delegate is governed by the regulations of the Foreign Students Council.
3. A delegate to the University Student Government Council who is not a Polish citizen is obliged to document their knowledge of the Polish language at a level of at least B2 (according to the Common European Framework of Reference for Languages CEFR).
4. The body responsible for controlling the election of the delegate is the Student Election Committee.

5. The delegate selected by the Foreign Students Council to the University Student Government Council shall be included in the University Student Government Council by a resolution of the Student Election Committee after it has been confirmed that his/her election was conducted in accordance with the regulations of the Foreign Students Council and the Regulations.
6. If the Student Election Committee determines that the selection of the delegate was not carried out in accordance with the regulations, the representative of foreign students shall be selected in a general election conducted by the Student Election Committee.
7. The Foreign Students Council may appoint no more than 2 delegates.

Council of Students of the Wroclaw Medical University Branch

§39

1. The Student Council of the Wroclaw Medical University Branch is a body of the Self-Government in relation to all students of the Wroclaw Medical University Branch.
2. The Student Council of the Wroclaw Medical University Branch operates on the basis of separate regulations (Regulations of the Student Council of the Wroclaw Medical University Branch) established by the Student Council of the Wroclaw Medical University Branch by a 2/3 majority of votes in the presence of at least 2/3 of those entitled to vote.
3. The University Student Government Council shall confirm the compliance of the regulations with the regulations of the Self-Government in a resolution adopted by a simple majority of votes.
4. The regulations of the Student Council of the Wroclaw Medical University Branch may enter into force after the condition set out in section 2 has been fulfilled.
5. The first regulations of the Student Council of the Wroclaw Medical University Branch shall be adopted by the University Student Government Council by a simple majority of votes.

§40

1. The Student Council of the Wroclaw Medical University Branch of a given faculty shall elect a Chairperson of the Student Council of the Wroclaw Medical University Branch from among its members by an absolute majority of votes. If more than 2 candidates are nominated for the position, the 2 candidates with the highest number of votes shall proceed to the second round.
2. The term of office of the Chairperson of the Student Council of the Wroclaw Medical University Branch is 2 years.
3. The chairman of the Student Council of the Wroclaw Medical University Branch has the right to create one-person functions or to give additional responsibilities to members of the Foreign Students Council.
4. In the absence of the Chairperson of the Student Council of the Wroclaw Medical University Branch, the work of the Student Council of the Wroclaw Medical

University Branch shall be directed by a member of the Student Council of the Wroclaw Medical University Branch designated by him/her.

2. The University Student Government Council shall adopt a resolution appointing the Chairperson of the Student Council of the Wroclaw Medical University Branch from among the members of the Student Council of the Wroclaw Medical University Branch if there are not enough members to decide on the election of the Chairperson.

§41

1. Minutes of the Student Council of the Wroclaw Medical University Branch meetings shall be drawn up and shall include: the agenda, the list of persons present at the meeting, the signature of the person drawing up the minutes and the Chairperson of the Student Council of the Wroclaw Medical University Branch or the person authorised to chair the meeting.
2. Meetings shall be convened by the Chairperson of the Student Council of the Wroclaw Medical University Branch at his or her discretion or at the request of at least half of the members, notifying the members in a manner generally accepted at the faculty.
3. Resolutions of the Student Council of the Wroclaw Medical University Branch shall be adopted by open vote, by a simple majority of votes in the presence of at least half of the members, subject to sections 7 and 8.
4. Resolutions of the Student Council of the Wroclaw Medical University Branch on personal matters shall be adopted by secret ballot, by an absolute majority of votes.
5. At the request of at least half of the members of the Student Council of the Wroclaw Medical University Branch, the Chairperson of the Student Council of the Wroclaw Medical University Branch shall order a secret ballot on a given matter.
6. The Chairperson of the Student Council of the Wroclaw Medical University Branch shall deliver the resolution adopted by the Student Council of the Wroclaw Medical University Branch to the faculty authorities and the Board of the University Student Self-Government Council within 7 days of the date of adoption of the resolution.
7. In particularly justified cases, the Chairperson or a person authorised by him/her may order a vote on the adoption of a resolution by e-mail.
8. Remote voting shall be ordered in accordance with the procedure laid down in §11.

§42

1. Each year, the Student Council of the Wroclaw Medical University Branch shall appoint one delegate to the University Student Government Council.
2. The procedure for selecting the Student Council of the Wroclaw Medical University Branch delegate is governed by the regulations of the Student Council of the Wroclaw Medical University Branch.
3. The body responsible for controlling the election of the delegate is the Student Election Committee.
4. The delegate selected by the Student Council of the Wroclaw Medical University Branch shall be included in the University Student Government Council by a

resolution of the Student Election Committee after it has been confirmed that his/her election was conducted in accordance with the regulations of the Student Council of the Wrocław Medical University Branch and the Regulations of the Students' Self-Government.

5. If the Student Election Committee determines that the selection of the delegate was not carried out in accordance with the regulations, the representative of foreign students shall be selected in a general election conducted by the Student Election Committee.
6. The Student Council of the Wrocław Medical University Branch may nominate 1 delegate.

Year Representative

§43

1. The representative of the year is representative of all students in a given year.
2. The tasks and competences of the year representative include:
 - 1) acting to implement the demands of students of their year;
 - 2) representing students of their year before the teaching staff and the Faculty Authorities in partnership with the Faculty Student Government Council;
 - 3) monitoring and coordinating the activities undertaken by group representatives;
 - 4) submitting motions to the University Authorities, with the consent of the Faculty Student Government Council, for the appointment and dismissal of the year tutor.
3. If there are at least 3 group representatives in a given year:
 - 1) the year representative is elected, in the first instance, from among the group representatives of all student groups of a given year. The resolution on the election shall be adopted by the group leaders of all student groups of a given year by a simple majority of votes, with at least half of those eligible to vote present. The report on the vote, drawn up in accordance with the template adopted by the University Student Government Council, shall be submitted by the newly elected year representative to the chairperson of the Faculty Student Government Council within 14 days of the date of the election.
 - 2) if none of the group leaders submit their candidacy for the position of year representative, the year representative shall be elected from among the remaining students of the given year in accordance with the procedure specified in section 1; a candidate may be nominated in writing by a group of at least 5 students;
 - 3) the decision to dismiss the year representative shall be taken by the representatives of all student groups of a given year by a simple majority of votes, with at least half of those eligible to vote present. The report on

the vote, drawn up in accordance with the template adopted by the University Student Government Council, shall be submitted to the Chairperson of the Faculty Student Government Council within 14 working days of the date of dismissal.

4. In other cases:

- 1) the year representative shall be elected from among all students of a given year;
- 2) the resolution on the election shall be adopted by all students of a given year by a simple majority of votes, with at least half of those eligible to vote present;
- 3) the elections shall be conducted by a 3-person commission appointed by the Faculty Student Government Council from among its members, and in the case of students of English-language programmes, by the Foreign Students Council, which shall draw up a report in accordance with the template adopted by the University Student Government Council and forward it to the Chairperson of the Faculty Student Government Council, and in the case of students of English-language programmes, to the Chairperson of the Foreign Students Council.

5. The term of office of the year representative shall last until:

- 1) completion of studies for a given year in a given field of study;
- 2) resignation from the function;
- 3) permanent inability to perform their duties;
- 4) loss of student rights;
- 5) dismissal from office and appointment of a new year representative.

6. A new year representative shall be elected within 14 working days of dismissal.

Group Representative

§44

1. Group representative:

- 1) represents the group's opinion;
- 2) works with the year tutor on matters related to the teaching process;
- 3) sets the class schedule and exam session schedule with the lecturers and tutors in partnership with the year representative and year tutor.

2. The group representative shall be elected from among the members of a given student group consisting of at least 10 persons, in an open ballot by a simple majority of votes, with at least 2/3 of the group members present. The report on the election, drawn up in accordance with the template adopted by the University Student Government Council, shall be submitted by the newly elected group representative within 14 working days of the date of election of the chairperson of the Faculty Student Government Council.

3. The term of office of the group representative shall last until:

- 1) the completion of studies by the student group or its dissolution;
- 2) resignation from the function;

- 3) permanent inability to perform their duties;
- 4) loss of student rights;
- 5) dismissal by the group;
4. The decision to dismiss the group leader shall be made by written declarations signed by the majority of the members of the student group concerned. The document shall be submitted to the Chairperson of the Faculty Student Government Council within 14 working days of the date of election.
5. Within two weeks of the dismissal of the group representative, the members of the student group must elect a new person to this position, otherwise the decision to dismiss the representative shall be invalid.
6. The proposal for the appointment or dismissal of a group representative in a given field of study shall be made by the Faculty Student Government Council by a simple majority of votes, at the written request of the representative or the year's caregiver of the given field of study.

Student Election Committee

§45

1. The Student Election Committee is a collegial body of the Students' Self-Government responsible for preparing and conducting elections of representatives to:
 - 1) Faculty Councils of the Students' Self-Government;
 - 2) Council of Foreign Students;
 - 3) Council of Students of the Wroclaw Medical University Branch;
 - 4) Senate in the student group;
 - 5) the University Electoral College in the student group.
2. The Student Election Committee shall consist of one delegate from each Faculty Student Government Council.
3. The members of the Student Election Committee shall elect a Chairperson from among themselves.
4. Information on the new composition of the Student Election Committee shall be provided to the Chairperson of the Students' Self-Government within 7 working days of the election.

IV. Representatives of the Students' Self-Government in the Collegial Bodies of the University

§46

1. Student Senators represent the student community in the Senate and actively participate in its work.
2. The number of Student Senators is specified in the University Statute.

3. The procedure for electing Student Senators is specified in Chapter V of these Regulations.
4. Student Senators:
 - 1) take action to defend the rights and interests of students,
 - 2) initiate and support activities aimed at ensuring that the teaching and research process is conducted properly and in accordance with the needs of students.

§47

1. Student representatives in the University Electoral College, in the number specified in the University Statute, represent the student community during the elections of the Rector and Vice-Rectors.
2. The procedure for electing students to the University Electoral College is specified in Chapter V of these Regulations.

V. Elections among students

General rules of elections

§48

1. Elections to the bodies of the Students' Self-Government shall be held on a date set by the Student Election Commission, except in cases where these regulations of the Students' Self-Government provide otherwise.
2. Elections shall be secret, equal and direct.
3. All students of the University have the right to vote and stand for election.
4. The number of candidates is unlimited.
5. Candidates must express their unconditional and indefinite consent to stand for election in writing.
6. Candidates may be nominated in electronic form by sending a scan of the notification to the email address provided in the Student Election Committee announcement concerning the elections. Sending a scan does not exempt the candidate from the obligation to deliver the original notification, which must be delivered to the Student Election Committee no later than one day before the start of the first round of elections, by the time specified in the Student Election Committee announcement concerning the elections.

§49

1. Elections shall be held within electoral groups.
2. Electoral groups shall be constituted in relation to:
 - 1) the Foreign Students' Council - all foreign students;

- 2) Faculty Student Self-Government Council - all students of a given faculty, excluding all foreign students and students of the Wrocław Medical University Branch;
- 3) Wrocław Medical University Branch Student Council – all students of the Wrocław Medical University Branch;
- 4) University Senate and University Electoral College - all students of the University.

§50

1. A candidate has the right to appoint a trusted representative to observe the conduct of the election and the counting of votes.
2. A trusted representative may not be appointed to observe the counting of votes in an election in which they are also a candidate.
3. The notification of the appointment of a trusted representative should be addressed to the Student Election Committee and should include, in particular:
 - 1) the date and round of the election to which the report relates;
 - 2) the date of the report;
 - 3) the first name and last name of the nominating person, together with their student ID number;
 - 4) the first name and last name of the nominated person, together with their student ID number;
 - 5) signature of the person making the request;
 - 6) consent to perform the function of a trusted representative and the signature of the nominated person.
4. Notifications of the trusted representative should be submitted in writing to the Chairperson of the Student Election Committee or in electronic form to the address provided in the Student Election Committee announcement concerning the elections, no later than one day before the planned date of the start of the vote counting process. In the case of electronic notifications, the notification form should contain all elements required for the correct submission of the request, as specified in section 3.
5. A maximum of three trusted representatives may participate in the ballot counting process. Participation shall be determined by the order of notification.
6. The Chairperson of the Student Election Committee shall be obliged to announce the presence of trusted representatives in the election announcement.
7. A trusted representative may not hinder the work of the ballot counting committee through their attitude or behaviour. In the event of a violation of the above provision, the Chairperson of the Student Election Committee has the right to refuse the trusted representative the right to continue participating in the counting process. The Chairperson of the Student Election Committee is obliged to inform about the incident in the election announcement.
8. At their own request, trusted representatives may inspect the documentation relating exclusively to the counting process they are observing.

§51

1. A candidate has the right to submit a query to the Student Election Committee regarding the course of the ballot counting process.
2. In the event of irregularities in the course of the elections, a candidate has the right to submit a request to the election commission for:
 - 1) a recount of votes;
 - 2) invalidation of the elections within a given electoral group.
3. The deadline for submitting an enquiry or request is 7 working days from the date of announcement of the election results.
4. The election commission shall consider enquiries and requests within 7 working days.
5. In the event of invalidation of elections within a given electoral group:
 - 1) the election commission shall conduct elections within the given electoral group within 7 working days;
 - 2) the term of office of the body shall commence on the date of announcement of the results of the repeat elections.

§52

1. Voting takes place by marking the square next to the last name of the selected candidate with an X on the ballot paper.
2. A vote is considered cast when the ballot paper is placed in the ballot box.
3. The following ballot papers are considered invalid:
 - 1) not stamped with the stamp used by the Student Election Committee;
 - 2) on which the 'X' sign is marked outside the box designated for this purpose next to the last name of the selected candidate;
 - 3) on which the number of votes cast for candidates exceeds the number of seats allocated to a given electoral group;
 - 4) with additions, except for corrections reported by the Student Election Committee;
 - 5) torn or crossed out.

§53

Matters not covered in Chapter V of these Regulations shall be governed by the University Election Regulations or the University Statute. In other cases, the chairperson of the Student Election Committee shall have the casting vote.

Elections to the Faculty Council of the Students' Self-Government, the Council of Foreign Students, the Council of Students of the Branch

§54

1. Elections to the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch shall be conducted by the Student Election Committee.
2. The number of seats in the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch elected in a given calendar year shall be determined by the Student Election Committee on the basis of the number of students provided by the Head of the relevant Dean's Office in accordance with the following breakdown:
 - 1) the number of all students at a given faculty, excluding foreign students and students of the Wrocław Medical University Branch;
 - 2) number of all international students;
 - 3) number of students at the Wrocław Medical University Branch.
3. The number of seats is calculated on the basis of the number of students of a given faculty divided by 150. The value is rounded to a whole number in such a way that fractions less than 0.50 are discarded, and fractions equal to or greater than 0.50 are rounded up to the full value. A report of the proceedings shall be drawn up in accordance with the template adopted by the University Student Government Council. The report shall be signed by the Chairperson of the Student Election Committee and a copy shall be sent by e-mail to the Chairperson of the Students' Self-Government.

§55

1. The term of office of the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch members shall be two years, starting from the results of the elections in the calendar year in which the elections were held. The term of office of persons elected in by-elections shall be shortened or extended accordingly and shall end with the commencement of the term of office of the newly elected members of the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch.
2. The term of office of student representatives in the University's collegial bodies is specified in the University Statute.
3. The term of office of year representatives in the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch lasts from the moment of election to the position of year representative until the date of losing the position.

§56

1. The tasks of the Student Election Committee during the preparation of elections to the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wrocław Medical University Branch include:
 - 1) development of an election schedule;

- 2) announcing the deadline for submitting candidacies and the date and place of the elections at least one week before the date of the elections;
 - 3) selecting a three-person ballot counting committee from among students who are not candidates in the elections;
 - 4) preparing ballot papers on which the surnames of candidates are listed in alphabetical order;
 - 5) publicly announcing the election results - no later than 3 working days after the date of the elections.
2. The candidates who receive the highest number of votes shall be deemed elected.
 3. No vote shall be held if the number of candidates is equal to or less than the number of seats.
 4. If all seats are not filled in the first round, the Student Election Committee shall order by-elections within 7 working days of the announcement of the results.
 5. If the by-elections do not result in the election of the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wroclaw Medical University Branch in the form specified in the regulations, the composition of the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wroclaw Medical University Branch shall be limited to the candidates elected in the first round and in the by-elections.
 6. In the event of the expiry of the mandates of members of the Faculty Student Government Council, the Student Election Committee may, on the basis of a resolution of the University Student Government Council, order by-elections.
 7. By-elections follow the same rules as the first round of elections to the Faculty Student Government Council, the Foreign Students Council and the Student Council of the Wroclaw Medical University Branch.
 8. The chairperson of the Student Election Committee shall be responsible to the University Student Government Council for the organisation and conduct of the elections.

Elections to the Collegial and Electoral Bodies of the University

§57

1. The number of seats for student representatives in the Collegial and Electoral Bodies of the University shall be determined by the University Senate.
2. The tasks of the Student Election Committee during the preparation of elections to the Collegial and Electoral Bodies of the University - the Senate and the University Electoral College - shall include:
 - 1) compiling an election schedule in accordance with the election calendar of the University Election Commission for a given term of office;
 - 2) announcing the deadline for submitting candidacies and the date and place of the elections at least one week before the date of the elections;
 - 3) selecting a ballot counting committee from among the members of the Student Election Committee or members of collegial bodies of the Self-

- Government who are not candidates in the elections for which the committee is currently being appointed;
- 4) preparing ballot papers on which the surnames of candidates are listed in alphabetical order;
 - 5) preparing and submitting to the University Election Commission the election documentation and the election report, including the date of the election, the composition of the ballot counting committee, the list of candidates, the election results and the signatures of the members of the ballot counting committee;
 - 6) publicly announcing the election results - no later than 3 working days after the date of the elections.
3. A candidate for the Collegial and Electoral Bodies of the University who is not a Polish citizen is obliged to document their knowledge of the Polish language at a level of at least B2 (according to the Common European Framework of Reference for Languages CEFR). Confirmation must be submitted at the latest on the day before the opening of the polling stations on the day of the first round of elections.
 4. Candidates who receive more than half of the valid votes cast shall be deemed elected.
 5. If not all seats are filled in the first round of elections, the Student Election Committee shall order subsequent rounds, each within 7 working days of the date of announcement of the results, in accordance with item 6.
 6. If no candidate is elected in the first round, the candidates who received the highest number of votes shall be admitted to the second round of elections, in a number equal to the number of vacant seats +2, and to the third and subsequent rounds in a number equal to the number of vacant seats +1. If several candidates obtain the same minimum number of votes, all these candidates shall proceed to the next round.
 7. If, after all rounds of elections, not all seats in the collegial bodies of the University have been filled, the Student Election Committee shall order supplementary elections within the time limit specified in the schedule or, if no such time limit is specified in the schedule, at the request of the University Student Self-Government Council.
 8. By-elections follow the same rules as any round of elections.
 9. The provisions of the Statutes and the Resolution of the University Election Commission shall apply to the determination of the number of seats in the University Electoral College.
 10. The term of office of student representatives in the Collegial and Electoral Bodies of the University shall expire by decision of the University Election Commission.

VI. Final provisions

§58

Amendments to these Regulations shall be made by the University Student Government Council under the terms of these Regulations.

§59

These Regulations shall enter into force in accordance with the provisions of the introductory resolution (i.e. Resolution No. 39/2025 of the University Students' Self-Government Council of 7 April 2025).